



**The Sheffield Group**  
Your Workers' Compensation Specialists

The Sheffield Fund offers Electronic Funds Transfer service to our members which are in good standing and paid up to date. If you would like to have your monthly invoices set up on EFT, please complete this form and return it to The Sheffield Fund at the address listed below.

Please allow us up to 30 days to process your request. This will appear on your next invoice after processing is complete. Continue to pay your bill until your invoice advises that the payment will be deducted from your bank account.

Please continue to report your payrolls each month by mail, fax or email at the address and/or phone numbers listed below.

**These payments will be drafted on the 5<sup>th</sup> of each month or the following business day.** If you choose to have your payments automatically drafted from your Bank Account and you do not have funds to cover this payment, you will be charged normal insufficient funds charges by your bank and The Sheffield Fund.

If you chose to stop this service at any time or **if your banking information changes**, please give us a 30 day written notice for processing.

**THIS FORM CANNOT BE USED TO PAY DEPOSITS OR ANNUAL BILLINGS**

Company Name \_\_\_\_\_

Member Number \_\_\_\_\_

Bank Name \_\_\_\_\_

Account Number \_\_\_\_\_ Routing Number \_\_\_\_\_

Company Officer \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE ATTACH VOIDED CHECK HERE**